

Subject: RE: Roundtable Meeting Monday
From: "Michael Filson" <@>
Date: 01/20/2017 10:44 AM
To: amendonca@ccala.org

Sounds great! Thanks for the help

Sent from my T-Mobile 4G LTE Device

----- Original message -----
From: Amy Mendonca <AMendonca@ccala.org>
Date: 1/20/17 9:09 AM (GMT-08:00)
To: Michael Filson <MFilson@downtownla.com>
Subject: RE: Roundtable Meeting Monday

Ok sounds great! I can also set up sodas, coffee and tea if you'd like.

Amy

From: Michael Filson
Sent: Friday, January 20, 2017 9:09 AM
To: Amy Mendonca <AMendonca@ccala.org>
Subject: RE: Roundtable Meeting Monday

I'll take care of the list. I have food coming in from a presenter.

Will just need water and cups set up.
Thanks

Sent from my T-Mobile 4G LTE Device

----- Original message -----
From: Amy Mendonca <AMendonca@ccala.org>
Date: 1/20/17 9:06 AM (GMT-08:00)
To: Michael Filson <MFilson@downtownla.com>
Subject: Roundtable Meeting Monday


Hi Mike,

I see on the calendar you have a Roundtable Meeting on Monday. What would you like me to do to set up? It is at 1:30, will you just need drinks or would you also like food? Do

you have any presentations that need to be set up? I will need the guest list to give to Jose, but would you like a sign in sheet?

Let me know!

Amy

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Amy Mendonca

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